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FINANCE COMMITTEE MINUTES
Meeting held: December 17, 2024
Purpose: Amend Natural Bridge SWCD FY25 Budget

Members of the Natural Bridge Soil and Water Conservation District Finance Committee met on Tuesday, December 17, 2024 at 9:00 am. The meeting was held at the Lexington USDA Service Center conference room and was called to order at 9.07 am by Charles Winder, Committee Chair. A total of five persons participated.

DIRECTOR & STAFF ATTENDANCE

Directors Present:
Charles Winder
Tim Goodbar
Tom Stanley

Staff Present:
Robert Hickman, Staff Advisor
Jennifer Huffman, Secretary

Directors Absent:
Rob Deyo

The meeting was called to amend the Natural Bridge SWCD FY25 Operational Budget and review the Desktop Procedures Manual. A hard copy of the meeting packet was handed out to committee members present.

Jennifer stated that the FY25 Budget had been approved in June, prior to the release of the 2025 state funding figures, and needed to be amended to reflect the current FY25 funding amounts in Operational and Technical Assistance funds received from DCR. This amendment will reflect the additional FY25 funding, \$27,502 in operational funds, and \$78,605 in technical assistance funds, which figures were not known at the time of budgeting in June 2024.

The proposed budget was reviewed line by line and discussion was had. The committee recommends the proposed amended budget for full board approval at the December 18, 2024 business meeting.

The committee then reviewed the Desktop Procedures for District Fiscal Operations.

With no further business to discuss, the meeting was adjourned at 9.48 am by Charles Winder.
Recorded by Jennifer Huffman, Office Administrator, Natural Bridge SWCD

Minutes Submitted by Board Secretary:
December 18, 2024

Handwritten signature of Jennifer T. Huffman in cursive.

Minutes Approved by Board of Directors:
December 18, 2024

Handwritten signature of Robert W. Huffman in cursive, with "(VICE)" written next to it.